



ADVERTISEMENT

REQUEST FOR INDIVIDUAL CONSULTING SERVICES

Petroleum Data Management for Transparency

To enhance and improve efficiency in the petroleum sector of Guyana, the Government of Guyana through the Ministry of Natural Resources is now inviting all eligible individuals to indicate their interest in the provision of individual consulting service in the area Petroleum Data Management for Transparency.

The Objective of the Consultancy

The objective of the assignment is for the Consultant is to provide advisory services and technical support on the management of data emanating from the oil and gas sector through the Petroleum Management Programme of the Ministry of Natural Resources to ensure transparency.

Scope of Work

- Manage critical performance data by implementing dashboards KPIs for the oil and gas sector
- Establish and maintain an Electronic Data Management System (EDMS)
- Interface with the Guyana Extractive Industries Transparency Initiative (GYEITI - www.gyeiti.org)
- Train team members and conduct knowledge sharing sessions regarding data science.
- Work with engineers of different disciplines providing support to ensure the reliability of projects.

As the successful candidate you will be able to demonstrate the ability to effectively lead cross-functional research teams to successful project completion, effectively train a representative of the organization in high-level interactions with strategic partners with excellent communications skills as well as credibility as a leader and effectively to interact with all organizational functions.

Expected Experience and Required Qualifications

To be eligible for the assignment the Consultant should exhibit:

1. At least ten (10) years' experience of working on petroleum data management and in building hydrocarbons data repositories;
2. Relevant earth science degrees such as petroleum engineering, geology, geophysics, petroleum geosciences are preferable;

3. A broad knowledge base and background within Information Technology (IT) and data management systems related to the oil and gas industry is also required;
4. Applicant needs to have strong management skills, be able to work flexibly, follow-up/report/resolve issues;
5. Excellent drafting ability and presentation and communication skills, both oral and written in English;
6. Strong ability to explain complex technical issues;
7. Excellent organizational and management skills and ability to complete deliverables in an efficient and timely manner;
8. Good understanding of the requirements of the consultancy, ability to work independently with minimum supervision; and
9. Strong interpersonal and communication skills.
10. You should also have sound knowledge and experience working in developing technologies for industrial environments, ideally in a large company with diverse operations and/or in oil and gas operations.

Interested individual consultants must provide information indicating that they are qualified to perform the services including their curriculum vitae, description of similar assignments, experience in similar conditions, and clients' references.

The work of the Consultant is expected to be conducted over a 12-month period, commencing in **June 2021**.

The **Individual consultant** will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Interested Consultants may visit our website www.nre.gov.gy/category/vacancies for the draft terms of reference. Further information can be obtained at the address below during office hours 8:00 am to 4:30 pm.

Interested candidates must deliver their CV together with a letter of interest saved in a single PDF file to the address below (in person, or by mail or by e-mail) by **12:00 pm on 23rd May 2021**.

Only shortlisted candidates will be contacted.

Ministry of Natural Resources
Attn: The Permanent Secretary
Ministry of Natural Resources
96, Duke Street, Kingston,
Georgetown, Guyana.
Tel: (592) 231-2506-11
E-mail: ministry@nre.gov.gy