

MINISTRY OF NATURAL RESOURCES



REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

GUYANA PETROLEUM RESOURCES GOVERNANCE AND MANAGEMENT PROJECT (GPRGMP)

PROJECT ID NO.: P166730

ASSIGNMENT TITLE: CONSULTING SERVICES –
INDEPENDENT ADMINISTRATOR
SERVICES FOR PREPARATION OF
GUYANA'S 3RD EITI REPORT

REFERENCE NO.: GPRGMP/CQS/2021/01

The Government of the Cooperative Republic of Guyana (GCRG) is in receipt of financing in the amount of US\$20 Million equivalent from the World Bank (WB) toward the cost of the Guyana Petroleum Resources Governance and Management Project (GPRGMP) and it intends to apply part of the proceeds to pay for consulting services for Independent Administrator Services for the preparation of Guyana's 3rd EITI Report for the Fiscal year 2019.

This request for expressions of interest relates specifically to the consultancy for Independent Administrator Services for the preparation of Guyana's 3rd EITI Report for the GUYEITI Sub-Component A-2 of the project. This subcomponent will provide support to deepening the EITI process and coverage in Guyana following its successful candidacy to the EITI in 2017, including support for preparation and dissemination of EITI reports (Beneficiary: Guyana EITI (GYEITI) Secretariat).

The objectives of the assignment are to:

1. Conduct a comprehensive Gap Analysis and Prepare a Gap Analysis Report for the implementation of the EITI in Guyana. It must take into consideration the previous scoping studies, reports, most recent and any on-going reforms, existing systems, procedures and practices in data and information collection and processing in all the relevant government Ministries, agencies and departments, especially those which are recipients of revenues from extractive entities or transfers from other related government agencies.
2. Review all legislations pertaining to the extractive sectors with a view to identify all gaps between existing and required legislations, necessary to ensure compliance with the EITI Standard and make specific recommendations for closing these gaps.
3. Produce Guyana's 3rd EITI Report and the associated summary data files in accordance with the EITI Standard and section 3, below.
4. Provide a detailed status update, and identify additional actions required, to implement the recommendations from the 1st, 2nd and 3rd GYEITI Reports.

The estimated duration for the assignment is for six (6) months, commencing *September 2021* during which time the Consultant is expected to be physically present in Guyana.

The GPRGMP now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the aforementioned services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services, such as, description of similar assignments, experience in similar conditions, and availability of appropriate skills among staff. The consulting firm should meet the following requirements:

An Independent Administrator applying international professional standards (requirement 4.9). It is a requirement that the Independent Administrator is perceived by the MSG to be credible, trustworthy and technically competent. Bidders must follow (and show how they will apply) the appropriate professional standards for the reconciliation / agreed-upon-procedures work in preparing their report.

The Independent Administrator shall demonstrate:

- Expertise and experience in the oil, gas, mining, forestry and fisheries sectors in Guyana.
- Expertise in accounting, auditing and financial analysis.
- A track record in similar work. Previous experience in EITI reporting is not required, but would be advantageous.
- Availability of staff with appropriate skills to complete the required task on schedule.

Consultants may associate to enhance their qualifications. The associations should clearly indicate the form of the association (Joint-venture or sub-consultancy; member in charge; other member/s and or sub-consultants). Joint ventures should submit letters of intent indicating their intent to form a joint venture if awarded the contract and shall provide the above-mentioned information for each member of the joint venture.

A Consultant will be selected in accordance with the “Consultant’s Qualifications based Selection (CQS) method set out in the procurement Regulations.

Further information can be obtained at the address below during office hours 0900hrs to 1600hrs. The Terms of Reference can be viewed on the Ministry of Natural Resources’ website : <https://nre.gov.gy/> Expressions of interest must be delivered to the address below (in person, or by mail, or by fax, or by e-mail by **Tuesday July 13, 2021**

**Ministry of Natural Resources
Guyana Petroleum Resources Governance and Management Project**

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